



**Dr. (Mrs.) Kiran Chadha**

Joint Secretary (Retd.)  
Government of India

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## CURRICULAM VITAE

### 1. PERSONAL PARTICULARS:

1.1	Name	DR (MRS) KIRAN CHADHA	
1.2	Date of Birth	31 <sup>st</sup> October, 1950	
1.3	Date of Joining Civil Service	01.05.1974	
1.4	Office Address	Joint Secretary & Executive Director Rashtriya Mahila Kosh (RMK) (RET'D) Ministry of Women & Child Development 1, Abul Fazal Road, Bengali Market, New Delhi-110001, India. (Tele : 011-23354619 / 20 / 28) (Fax :011-23354621) (Mobile No. 09810154220)	
1.5	Permanent Address for Correspondence	Greenwood House, 946/21, Jyoti Park, Near New Colony, Gurgaon (Haryana) (Tele : <del>0124-2316721</del> & 2764622)	OAKWOOD RETREAT MIDDLE BAKROTA DALHOUSIE-176305 (HP)
1.6	E-mail	<del>drkiranchadha_50@yahoo.com</del> ed_rmk@nic.in <del>drkiranchadha@yahoo.com</del> 09810154220 +09418812086	

### 2. EDUCATION:

2.1	Qualifications	Ph.D (Nationalisation of the Oil and Petroleum Industry in India) 1991. M.Phil in Social Sciences (Future of Iron Ore Exports from India) 2002. M.A. (History) L.L.B (Law Academic Course) B.A. (History/English/Hindi/Punjabi)
2.2	Achievements (Academic)	Broke Punjab University record by securing 83% marks in History in B.A. Secured 3 <sup>rd</sup> position in the University in Masters Degree. (History). Distinction in Law in L.L.B. (correspondence)
2.3	Research/Projects	<ul style="list-style-type: none"> <li>• Ph.D Thesis on " History of Growth and Nationalisation of Petroleum and Oil Industry in India (1947-1980)" completed in 1991.</li> <li>• M.Phil dissertation on future of Iron Ore exports from India (1995-2005) completed in 2002.</li> <li>• Paper on "Indian Petroleum industry" during the "Petroleum Management Programme" (August-December, 1982) in Boston, USA conducted by the Arthur D.Little Management Education Institute Inc.</li> <li>• "New Strategies in Oil Exploration" as part of a course on " Management in Government" at the</li> </ul>

		<p>Royal Institute of Public Administration, London, 1992.</p> <ul style="list-style-type: none"> <li>• Policy Paper on “ The granite Industry in India.”</li> <li>• Paper on “Counter Trade” read in Counter Trade Conference in Bangkok in 1996.</li> <li>• Paper on “Iron Ore Exports from India” read in 1995 session of UNCTAD’s Meet on Inter Government Experts on Iron Ore in Geneva.</li> <li>• Paper on Marble Exports.</li> <li>• Paper on “ Development of Informatics in the Ministry of Labour”.</li> <li>• Paper on “Air Pollution”.</li> <li>• Paper on “ Women’s Movement”.</li> <li>• Paper on “ Gender Inequality”.</li> <li>• Paper on “ Ethics and Administration”.</li> <li>• Paper on “ WTO and India”.</li> <li>• Paper on “ Role of Media in Disaster Management”.</li> <li>• “Rural-Urban Study Report on Kozhikode” (Calicut) District in Kerala.</li> <li>• “ World War II” – Published in Compendium of Punjab University Scholars in 2001.</li> <li>• Paper on “Economic Potential of Chamba District in Himachal Pradesh.</li> <li>• Paper on “India’s offset policy”.</li> <li>• Paper on “Gender Inequality”-India.</li> <li>• Paper on operationalization of UN Convention on Elimination of Discrimination Against Women (CEDAW);</li> <li>• India Country Report in South Africa, Oct. 2007</li> <li>• Paper on Commemorating Beijing Conference with Unifem in Jan 2008</li> <li>• Paper for SAARC - 6th Meeting in 2008</li> <li>• Paper on violence against women</li> <li>• Expert Group on Gender Statistics in Bangkok - Oct. 2008</li> <li>• Third Summit of IBSA Dialogue forum - in India Oct, 2008</li> <li>• Paper read in conference of SAARC group in Bangladesh, - Feb 2009</li> <li>• Status of women in India at UN Conf. in New York, March 2009</li> <li>• Presentation on India-US women empowerment dialogue Washington, May 2010</li> <li>• Strengthening women's voices in Budget &amp; Policies</li> <li>• Strengthening women's movement for an equitable society</li> </ul>
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	<ul style="list-style-type: none"> <li>• Partnerships to promote gender equality &amp; women's empowerment</li> <li>• Eradication of illiteracy among women</li> <li>• Women leadership for the new millennium</li> <li>• Women Empowerment at grassroots level - Priyadarshini Scheme</li> <li>• Inquiry paper on violence against women in Mangalore – India</li> <li>• Inquiry report on women technology parks</li> <li>• Save the girl child meet - July 2008</li> <li>• Symposium -Violence Against Women - issues &amp; Challenges with UNIFEM, Nov. 2008</li> </ul>
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• *Future of education in India: Challenges for educators.*

### 3. LANGUAGES:

	READ	WRITE	SPEAK
ENGLISH	Yes	Yes	Yes
HINDI	Yes	Yes	Yes
PUNJABI	Yes	Yes	Yes
FRENCH	Yes	Yes	Yes

### 4. PROFESSIONAL EXPERIENCE:

4.1	<p><del>PRESENT</del> CHARGE (Since Apr 2010) Rashtriya Mahila Kosh, under Ministry of Women &amp; Child Development</p> <p><i>Revised on 31.10.2010.</i></p> <p>Additional Charge Central Social Welfare Board (CSWB)</p>	<p>1) <b>Rashtriya Mahila Kosh (RMK)</b> – The National Credit Fund for Women in India exclusively for economic empowerment of women. Managing RMK, extending micro-finance and micro- loans to women for livelihood. Implementing the schemes &amp; scrutinising proposals from financial and legal angles. Administrative responsibilities and currently involved with restructuring of RMK from a registered company to a Non-Banking Finance Company (NBFC) with enhanced operations &amp; pan – India presence. Engaged in capacity building &amp; awareness generation camps at the grassroots level, interacting with International agencies and arranging exhibitions of products of Self- Help Groups.</p> <p>(2) <b>Central Social Welfare Board (CSWB)</b> - As Executive Director of the CSWB, I manage the implementation of programmes, fiscal discipline, overall management and policy implementation to ensure smooth functioning of all the 33 State Boards under CSWB for its schemes like crèches, short stay homes, family counseling centres, helpline for women-in-distress, awareness generation camps and integrated scheme for women empowerment etc.</p>
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4.2	Oct 2007- Apl 2009 Ministry of Women & Child Development	<p><b>JOINT SECRETARY (Women's Bureau, Admn &amp; Vig).</b></p> <p>In charge of policy, planning and implementation of National Policy for Women in the Ministry including legislative matters, International relations and interaction with UN Agencies/IFAD etc. associated to empower women. In charge of all national and international conferences; monitoring of projects of self-help groups and NGOs. Review of and formulation of laws with National Commission for Women.</p> <p>I monitor all programs under STEP, (training programs for women), SWADHAR, PRIYA DARSHINI schemes apart from encouraging proposals like Working Women's Hotels, Short Stay Homes and Women Help lines for women in distress and need. Administration &amp; application of Domestic Violence Act, review of Registration of Marriage Act; bill on Sexual Harassment of Women at Workplace.etc. Presentation of country paper on Women at National and International forums. Additional work allocation includes Administration and establishment matters including vigilance, and women welfare projects.</p>
4.3	SEPT.2006 to SEPT 2007. (Ministry of Defence)	<p><b>JOINT SECRETARY (EXPORT) &amp; INTERNATIONAL RELATIONS &amp; CHAIRPERSON, (DOFA) DEFENCE OFFSETS FACILITATION AGENCY.</b></p> <p>Upon promotion as Joint Secretary, I joined the Department of Defence Production with my charge to include Defence exports, international cooperation in defence production: defence exhibitions in India and abroad: administrative control of Bharat Earth Movers Limited (BEML), a defence public sector unit: Dte. Of Planning &amp; Coordination including works related to the Armed Forces. The Defence Exhibition Organisation also reported to me. Also in-charge of Defence Offsets Facilitation Agency (DOFA), requiring close interaction with the Services, Defence PSUs and foreign &amp; Indian companies to assist in the offsets policy matters. Also on the Board of BEML as Government Director. Special contribution was in setting the pace for implementation of offsets in defence procurements.</p>

		<p>Apart from interpretation and explanation of the newly released policy on defence procurement especially offsets, I was the first Chairperson of (DOFA) in the Department of Defence Production. This agency is setup for monitoring and interpretation of offsets provision in major defence contracts. This required close liaison with the Armed Forces Defence public and private sector Units, Defence Research &amp; Development Organization, foreign vendors and Indian companies. Additional charge of International relations for the Ministry of Defence and attended to all visiting foreign dignitaries.</p>
4.4	March 2004 to August 2006.	<p><b>DIRECTOR (INTERNATIONAL CO-OPERATION), MINISTRY OF DEFENCE</b></p> <p>All Minister level delegations to and from abroad with updated briefs. Dealing with policy and planning for international defence relations with all countries, Americas, South Africa &amp; Australia. Dealing with Annual Defence perspective planning and Strategy issues including interaction with defence delegations from different countries with follow up on areas of co-operation especially training aspects/Memorandum of Understanding/visits, Joint exercises etc. in respect of Defence officers. Interaction with the Defence Services, Ministry of External Affairs, other Ministries, Defence Attaches in Missions here &amp; abroad to obtain latest status on areas of mutual interest in defence related and UN matters. Also preparation of high level (minister/Secy level) defence visits from and to India &amp; organization of International conferences etc.</p> <p>Protocol division in also under my charge.</p>
4.5	July 2002 to Feb 2004.	<p><b>DIRECTOR-BORDER ROADS</b></p> <p>Incharge of all projects (Roads, Bridges, etc.) and works relating to Border Roads Development Board (BRDB) including the Budget.</p> <p>Administrative issues including legal matters for GREF personnel. Chief Vigilance Officer for DGBR/BRDB personnel. Indo-Bangladesh Fencing work. Afghanistan : Roads to be constructed . Bridges: construction. National Highways – Development. Annual Action Plan; Scrutiny</p>

		of Budgetary control. Processing of tenders for civil works/equipment. Land acquisition for projects. Environment and forest clearance for projects. Computerization proposals, Court cases/Arbitration cases. Procurement of equipment etc. Parliamentary Committees/ Questions and Audit Paras.
4.6	July. 2001 to March 2002	<p><b>Trainer (IIPA)</b> Participant in the 27<sup>th</sup> Advanced Professional Programme in Public Administration, 2001-02; India Institute of Public Administration, New Delhi.</p> <p>Apart from training in the latest management techniques, completed successfully and was awarded M. Phil degree in Social Sciences in the subject of future of iron ore exports from India.</p>
4.7	Nov. 2000 to June 2001 Ministry of Labour Government of India.	<p><b>DIRECTOR (ADMN. &amp; CHILD &amp; WOMEN LABOUR)</b></p> <ul style="list-style-type: none"> <li>• Incharge of Administration &amp; Establishment for all the employees in the Ministry of Labour concerning appointments, posting, promotions etc.</li> <li>• Management and administration of officials of the Indian Economics Service posted in the Ministry of Labour.</li> <li>• Briefly held charge of Emigration matters, Central Board for Workers Education, National Labour Institute, Wage Board, Wage Cell, Planning Unit and Legal Cell.</li> <li>• Policy matters concerning Women Labour.</li> <li>• National Child Labour Projects in the Country.</li> <li>• Grants-in-Aid for welfare schemes for Women and Child Labour.</li> </ul>
4.8	1995-2000 Ministry of Commerce.	<p><b>DIRECTOR (FOREIGN TRADE)</b></p> <ul style="list-style-type: none"> <li>• All projects and proposals relating to international trading through STC, MMTC and PEC, the three trading organizations under the Ministry of Commerce. Additional charge of STCL and TTCI dealing with spices and tea respectively.</li> <li>• Policy guidelines on the future of exports/imports and counter trade for the country.</li> <li>• Policy on imports of fertilizers.</li> <li>• Policy on imports of commodities for the Public Distribution System.</li> <li>• Policy for and export of commodities like</li> </ul>

		Iron Ore, Manganese, Chrome Ore, Mica Scrap, Sugar, Rice, Wheat, Urea, Edible oils, Granite, Marble Etc.
4.9	Additional Charge (Ministry of Commerce)	<ul style="list-style-type: none"> <li>• Director in Charge of Disinvestments in STC and MMTC.</li> <li>• Export of Marine products and issues relating to the Marine Industry.</li> <li>• Bilateral trade relations with territorial charge and exports to Japan, China, North Korea, South Korea, Taiwan, Hong Kong and Mongolia.</li> <li>• Nodal Officer for export promotion efforts for the States of Haryana, Punjab, Himachal Pradesh and Union Territory of Chandigarh.</li> <li>• Administrative issues relating to the sick subsidiary "Tea Trading Corporation of India"-TTCI including court cases.</li> <li>• Administrative issues relating to "Spices Trading Corporation Limited"-STCL.</li> </ul>
4.10	1993-95 a) Government Medical College, Chandigarh. b) Indian Council of Child Welfare (ICCW), Govt. of India, Chandigarh.	<p><b>DIRECTOR (ADMN.) AND SECY. (ICCW)</b></p> <ul style="list-style-type: none"> <li>• Managed all projects of the new medical college with 500 bedded hospital including academic and administrative issues as well as recruitment of doctors and staff.</li> <li>• Executive Secretary (Additional Charge) Oversaw running of 65 creches for children and rehabilitation centers for physically challenged children in Chandigarh.</li> </ul>
4.11	1991-92 Ministry of Urban Development	<p><b>JOINT DIRECTOR (ADMN.)</b></p> <p>Managed 21 Government of India Presses and headed the regional unit as Controller of Stationery in the Directorate of Printing in the Govt. of India.</p>
4.12	1990-91 Directorate of Estates, Ministry of Urban Development, Govt. of India.	<p><b>DIRECTOR OF ESTATES</b></p> <ul style="list-style-type: none"> <li>• Managed administration and allotment of Govt. houses, office accommodation and markets in New Delhi ranging from allotments to Ministers, officers and to the staff.</li> <li>• Exercised quasi judicial powers too.</li> </ul>
4.13	1988-1989 Directorate of Public Grievances Cabinet Secretariat, Govt of India.	<p><b>DEPUTY SECRETARY</b></p> <p>Monitored "Public grievances: relating to different wings of administration, complaints received from the public against various public utility organizations and follow up of the same. Helped settle a record number of Railway compensation cases through on the spot inquiries.</p>



4.14	1985-87	<b>Study Leave to pursue Ph.D Studies.</b>
4.15	1945-85	<p><b>UNDER SECRETARY</b></p> <ul style="list-style-type: none"> <li>• Started my career working in various divisions of the Ministry of Petroleum &amp; Chemicals. Dealt with a wide spectrum of areas relating to all aspects of the oil, petroleum and petrochemical industry.</li> <li>• Preparation and scrutiny of project reports pertaining to petroleum exploration, production, refining, marketing and expansion schemes. Projects of Petrochemical complexes were also scrutinized.</li> <li>• Administrative control of all proposals of Public Sector Undertakings like IOC, HPCL, BPCL, MRL, CRL and EIL in the Ministry of Petroleum.</li> </ul>
4.16	<b>SPECIAL NOMINATIONS</b>	<ul style="list-style-type: none"> <li>• Government Director on the Board of Procurement &amp; Equipments Corporation-PEC Ltd.</li> <li>• Government Director on the Board of Tea Trading Corporation of India-TTCL.</li> <li>• Government Director on the Board of Spices Trading Corporation Limited-STCL.</li> <li>• Member: Empowered Standing Committee of the Ministry of Petroleum set up for import of petroleum Products.</li> <li>• Member of the Committee to deal with complaints of sexual harassment of women in work places.</li> <li>• Member of Human Rights Group Delhi Chapter.</li> <li>• Member of Granite Panel, Ministry of Mines, Govt. of India.</li> <li>• Member of Marble Panel, Ministry of Mines, Govt. of India.</li> <li>• Member on the Board of Greh Kalyan Kendra.</li> <li>• Chairperson of Departmental Promotion Committees in various Ministries.</li> <li>• Honorary Member of the Local Managing Committee of DAV Centenary Public School, Chandigarh.</li> <li>• Director on the Board of Bharat Earth Movers Ltd.(BEML)</li> <li>• Chairperson of "Defence Offsets Facilitation Agency" in the Ministry of Defence.</li> <li>• Member of High Powered Committee of the Ministry of Women &amp; Child</li> </ul>

		<p>Development.</p> <ul style="list-style-type: none"> <li>• Member on the Board of National Minorities Development &amp; Finance Corporation.</li> </ul>
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**5. AREAS OF EXPERTISE:**

5.1	TRADE, INDUSTRY AND ADMINISTRATION	<ul style="list-style-type: none"> <li>• Ph.D Thesis on “History of Growth and Nationalization of Petroleum and Oil Industry in India (1947-1980).</li> <li>• Paper on “Indian Petroleum Industry” as a participant in the Petroleum Management Programme at Boston, USA.</li> <li>• Project on “New Strategies in Oil Exploration” as part of course on “Management in Government” in U.K.</li> <li>• Policy issues relating to the granite sector.</li> <li>• Policy issues relating to the marble sector.</li> <li>• Policy issues relating to “Minerals and Ores” especially iron ore exports.</li> <li>• Model strategy on revamping of Govt. offices to cut delays, reduce paper work, improve/increase efficiency and encourage savings prepared in conjunction with British Council of India.</li> <li>• Wrote a paper on Girl Child and her status in North India for the International Conference of Women in Beijing in 1995.</li> <li>• Status report on condition of Indian Housemaids in Kuwait-2001.</li> <li>• Delivered Lecture to the Research Scholars at the Indian Institute of Advance Study, Shimla on Iron Ore exports from India in 2002, and on Women’s Movement.</li> <li>• Policy issues on international relations and international treaties and conventions.</li> <li>• Policy formulation on “Defence Offsets in India”.</li> <li>• Administrative charge of RMK</li> <li>• Administrative charge of CSWB</li> </ul>
5.2	TRADE INDUSTRY AND ADMINISTRATION  PRACTICAL EXPOSURE	<ul style="list-style-type: none"> <li>• Preparation and scrutiny of projects/reports relating to exploration, production, refining, marketing and expansion scheme in the oil sector especially refineries and problems in the iron ore, granite and marble sector.</li> <li>• Expertise on imports and exports of</li> </ul>

	CONSULTANT	<p>petroleum and petroleum products especially on tender procedures and chartering of vessels.</p> <ul style="list-style-type: none"> <li>• Decision making in the international trading environment.</li> <li>• Policy making in the area of international trade and exports/imports of commodities of the core sector especially iron ore/marble/granite.</li> <li>• Presentation on “Counter Trade” during the International Business Round Table on Uruguay Round in New Delhi in Nov.1997.</li> <li>• International relations was my strength in the Ministry of Defence.</li> <li>• Scrutiny of International Memoranda of Understanding with foreign countries.</li> <li>• My special contribution in the Deptt. of Defence Production was as Chairperson of (DOFA) where I interacted with major foreign vendors, Indian companies, Defence PSUs, Def. R &amp; D institutes and defence wings of CII,FICCI &amp; ASSOCHAM, Held meetings with at least 10-12 companies each month and addressed many conferences on the subject of offsets.</li> </ul> <p>These include:</p> <ol style="list-style-type: none"> <li>1. Industry interaction with EADS/foreign Vendors on offsets by CII-April 2007.</li> <li>2. Seminar on IT and offsets. Forging Partnerships-by FICCI-May 2007.</li> <li>3. Offsets seminar-midterm review-May 2007.</li> <li>4. Implementation of offsets policy in Defence Contracts-May 2007.</li> <li>5. Indian ICT firms-program by Electronics and Software Export Promotion Council-June 2007.</li> <li>6. Dynamics of Defence Industry at MDI, Gurgaon-August 2007.</li> <li>7. Indian Defence offsets Policy by CII in August 2007 on opportunities for the IT and Electronics Industry.</li> </ol> <p>My articles on offsets have featured in some defence magazines.</p> <p>The additions in the Defence offsets policy have been mooted after my interaction with all concerned agencies.</p> <ol style="list-style-type: none"> <li>8. In the Ministry of Women &amp; Child, I</li> </ol>
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		have made many presentations & read papers in national and international fora as mentioned in para 2.3 above.
5.3	LAW AND ITS APPLICATION	<ul style="list-style-type: none"> <li>• Academic course in Law from Jammu University.</li> <li>• Member of the Appellate Committee in the Ministry of Commerce hearing appeals against imposition of penalties on exporters.</li> <li>• Held inquiries on legal issues relating to service matters and Workmen's Compensation.</li> <li>• Finalized an enquiry pending with the Chandigarh Administration for 10 years on compassionate appointment.</li> <li>• Court cases and preparation of arguments/defence with application of Law, Rules and Regulations.</li> <li>• Case law analysis with reference to old cases including of Human Rights. Vigilance Cases: Scrutiny as per rules. Disciplinary cases under Conduct Rules.</li> <li>• Legal missions of international conventions and memorandum of understanding.</li> <li>• Scrutiny of Memorandum of Understanding on Defence and Commerce with foreign countries.</li> <li>• Scrutiny of new legislation concerning women.</li> <li>• Finalized two important inquiries in the Ministry of Women &amp; Child Development <ul style="list-style-type: none"> <li>i) Women Technology Parks – 2009</li> <li>ii) Violence Against Women in Mangalore 2009</li> </ul> </li> </ul>

#### 6. SKILLS:

6.1	LEADERSHIP	<ul style="list-style-type: none"> <li>• Leader of the Indian Group of Officers at the Royal Institute of Public Administration (RIPA), London in 1992 on Management in Government.</li> <li>• The Project "New Strategies in Oil Exploration" while attending the course on "Management in Government" organized by RIPA was appreciated because it compared logically the oil scene in India vis-à-vis the scenario in U.K.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Headed a delegation in 1995 to Geneva for the UNCTAD sponsored meetings on Inter Government Group of Experts on Iron Ore. My paper “Iron Ore exports from India” was rated “Excellent”.</li> <li>• Leader of the Indian Delegation in 1996 for bilateral trade talks with the Govt. of Japan to discuss and decide on trade related issues and ways to promote exports from India.</li> <li>• Leader of the team on Rural Urban study of Calicut, Kerala in 2001.</li> <li>• Leader of the Indian Delegation for meetings on Defence in South Africa in 2006 and Brazil in 2007.</li> <li>• Leader of the Indian delegation at the IBSA forum-Women’s issues in South Africa in Oct. 2007.</li> <li>• As Leader of Indian delegation of Expert Group on Gender Statistics in Bangkok, Oct 2008</li> </ul>
6.2	ADMINISTRATIVE	<ul style="list-style-type: none"> <li>• Monitoring of public grievances dealing with DDA, Railways and other public utilities.</li> <li>• Allotment of houses to Government officers/officials with Management of over 60000 houses in New Delhi.</li> <li>• Administration of Govt. printing presses in India.</li> <li>• Educational, managerial and administrative issues of setting up of Government Medical College/Hospital in Chandigarh. Handled all administrative matters including rules position with reference to purchases, appointments etc.</li> <li>• Project implementation work at Medical College and Hospital in Chandigarh including setting up of laboratories and purchase of equipments for the Hospital.</li> </ul>
6.3	WELFARE	<ul style="list-style-type: none"> <li>• Overseeing crèches and rehabilitation centers for physically challenged children.</li> <li>• Counseling to school pass outs on career options and to adults on family matters.</li> <li>• Member of Committee on the Status of Women in the Union territory of Chandigarh.</li> <li>• Member of the Human Rights Group New Delhi.</li> <li>• Participated and Counseled on “Family</li> </ul>

		<p>Life” at the Commonwealth Youth Programme Asia Centre” Chandigarh in Dec.1994.</p> <ul style="list-style-type: none"> <li>• Workshop on “Search for Peace- A Woman’s Sojourn” organized by Women’s Federation for World Peace in Chandigarh in Fed.1995.</li> <li>• Head of the Complaints Committee dealing with complaints of Sexual harassment of women in workplaces” in the Ministries of Commerce and Labour.</li> <li>• Head of Women’s Bureau in the Ministry of Women and Child Development, concerning their welfare.</li> <li>• As Executive Director of RMK &amp; CSWB, Welfare issues are handled at my level</li> </ul>
6.4	TRAINING AND CONFERENCES	<ul style="list-style-type: none"> <li>• State training in Jammu &amp; Kashmir.</li> <li>• Designed a framework for Management Development Programme for the British Council for Senior Civil servants of the Govt. of India.</li> <li>• Regional Conference in Punjab University, Chandigarh on “Women’s Development problems and prospects”.</li> <li>• Conference on Counter Trade in Bangkok.</li> <li>• Conference on Metals in Beijing China.</li> <li>• Training in the Indian Institute of Public Administration, New Delhi- Advanced Professional Programme in Public Administration.</li> <li>• Participated actively in India-US Combating terrorism Workshop, New Delhi in Sept.2005.</li> <li>• Conferences and seminars on Defence matters especially offsets and problems in high altitude in the Ministry of Defence.</li> <li>• Organized very successfully the Aero Show with 69 countries participating in Bangalore Feb 2007.</li> <li>• Leader of the delegation to IBSA forum-Women’s issues in Johannesburg South.Africa Oct 2007. Read the Country Paper.</li> <li>• Organised and participated in the 2<sup>nd</sup> East Asia Conference on Gender Equality in New Delhi, Dec 2007. Spoke on the Domestic Violence Act 2006.</li> </ul>

		<ul style="list-style-type: none"> <li>Organised and participated in the Sixth South Asia Regional Ministerial Conference New Delhi Jan 2008. Read the Country paper.</li> </ul>
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#### 7. FOREIGN ASSIGNMENTS/MISSION/DELEGATION:

7.1	USA (BOSTON Aug-Dec.1982)	Petroleum Management Programme conducted by the Arthur D.Lit. Management Education Institute Inc.
7.2	SOUTH ASIA (SRI LANKA 1986-87)	Associated with the Indian High Commission, Colombo for arranging talks on India and its festivals.
7.3	MIDDLE EAST (KUWAIT 1991-92)	Associated with the Indian Embassy in Kuwait and organized successfully "Festival of India"-Assisted in evacuation of Indians (especially old and sick) during the Iraq aggression in 1990.
7.4	UK (LONDON Sept-Dec.1992)	Deputed to the Royal Institute of Public Administration, London for a course on "Management in Government" Was nominated leader of the Indian Group.
7.5	SWITZERLAND (GENEVA, Oct 1995)	Led a delegation for the UNCTAD sponsored meeting of Inter Government Group of Experts on Iron Ore. My presentation on the Future of Iron Ore exports from India received letter of appreciation from the UN Secretariat and was rated excellent.
7.6	JAPAN (TOKYO Nov.1996)	Led the Indian delegation to Tokyo for Bilateral Trade talks between India and Japan on trade related issues. Our team was able to achieve entry of Indian rice into Japan.
7.7	BANGKOK (Thailand Oct.1996)	Participated as nominee of the Ministry of Commerce in the Counter Trade Conference in Bangkok.
7.8	BEIJING (CHINA May 2000)	Participated in "Metallurgy 2000" – Conference plus exhibition as nominee of the Ministry of Commerce.
7.9	KUWAIT (Feb.2001)	Member of the Community Welfare Delegation from Ministry of Labour and External Affairs to review the status of Indian Housemaids employed in Kuwait.
7.10	PARIS (BRUSSELS Oct.2001)	Attended 5 days programme in Paris on Management Techniques and 2 days interaction with the European Union Officers in Belgium.
7.11	INDIA (PORT BLAIR Jan.1998)	I was the key note speaker on the International Manganese – Chrome Buyer-Seller interface for encouraging

		alliances between producers and consumers.
7.12	USA (WASHINGTON July 2005)	Indian participant in Near East South Asia Center for Strategic Studies (NESA Center) Executive Seminar. 30 participants from 22 countries.
7.13	South Africa (Cape Town Sept 2006)	Leader of the Indian delegation for meetings and exhibition of defence products. India participated with our defence experts and Defence Products.
7.14	South Korea (Seoul 2007)	Member of Secretary level delegation for Defence bilateral talks.
7.15	Brazil (Rio De Janeiro 2007)	Leader of the Indian delegation to attend Latin America Aero and Defence Show in Brazil in April 2007.
7.16	Johannes Burg, (South Africa) (Oct 2007)	Leader of the Indian Delegation to the IBSA forum on Women's issues.
7.17	Beijing / Shanghai (China), (March 2008)	Member of delegation to interact on women's issues with the Chinese side.
7.18	Bangkok (Thailand), (Oct. 2008)	Leader of Expert Group on Gender Statistics
7.19	Dhaka (Bangladesh), (Feb 2009)	Conference on Women's issues of SAARC Group
7.20	New York (USA), (Aug 2009)	Representative of India on Status of Women in India at the UN meeting.
7.21	Washington (USA), (May 2010)	Member of delegation for 2 <sup>nd</sup> Meeting of India – US Women Empowerment Dialogue.
8.	<b>HONOURS AND AWARDS</b>	<ol style="list-style-type: none"> <li>1.The American Biographical Institute (ABI), North Carolina has included my name in the Eighth Edition of "International Directory of Distinguished Leadership" released in 1998.</li> <li>2.Featured in "Asia-Pacific" Who's Who Vol.II, 1999.</li> <li>3.Nominated as Director on the "Board of Advisors" by ABI, North Carolina, USA.</li> <li>4.Received "SHRESHTA PUTRI AWARD" form Governor of Himachal Pradesh in 2000.</li> </ol>
9.	<b>COUNTRIES VISITED</b>	USA, France, Italy, U.K., Germany, Belgium, Holland, Austria, Switzerland, UAE, Kuwait, Jordan, Thailand, Bhutan, Singapore, Hong Kong ,Japan, Nepal, Tibet, Sri Lanka, Mexico, China, Malaysia, Czech Republic, Bali, Indonesia, South Africa, Brazil, South



		Korea & Bangladesh
10.	<b>HOBBIES</b>	Reading, Traveling, Interacting with people, Music, Knitting, Embroidery, Painting and Welfare activities.
11.	<b>SPECIAL INTEREST</b>	Trekking. Have undertaken the tough Kailash-Mansarovar trekking expedition to Tibet in 1996 walking to a height of 20,000 ft as Liaison Officer Incharge of a group 30 Trekkers. Have scaled to more than 15,000 ft to Mountains in Jammu & Kashmir, in Himachal Pradesh and Uttaranchal (India.).
12.	<b>WELFARE AND SOCIAL SERVICE</b>	<ul style="list-style-type: none"> <li>• Adopted for health and education a girl child of Kargil War widow from Ladakh in 2000.</li> <li>• Adopted a boy child for education in Haryana in 2002.</li> <li>• Have instituted 2 Scholarships in the memory of my parents for education of girl child in Himachal Pradesh.</li> <li>• Contributing regularly to CRY etc and for education in jails and religious institutions.</li> </ul>

*RUSSIA, Egypt Australia & New Zealand.*

NEW DELHI

*Kiran Chadha*  
(DR. (MRS.) KIRAN CHADHA)